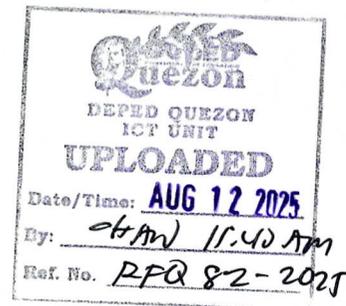




Republic of the Philippines  
**Department of Education**  
 Region IV-A  
 SCHOOLS DIVISION OF QUEZON PROVINCE



**Bids and Awards Committee**

RFQ No. 2025-59-RFQS  
 Date: AUGUST 11, 2025

**REQUEST FOR QUOTATION**

The Department of Education, Division of Quezon, through its Bids and Awards Committee (BAC), will undertake an **Alternative Method of Procurement through SMALL VALUE PROCUREMENT** for the “RENTAL OF LED WALL DISPLAY FOR THE CONDUCT OF CAPACITY BUILDING OF 958 SCHOOL HEADS- CASCADING OF D.O. 22 S. 2024 REVISED GUIDELINES ON CLASS AND WORK SUSPENSION IN SCHOOLS DURING DISASTER AND EMERGENCIES” in accordance with Section 53.9 of the Implementing Rules and Regulations of Republic Act No. 9184

**Name of Project** : RENTAL OF LED WALL DISPLAY FOR THE CONDUCT OF CAPACITY BUILDING OF 958 SCHOOL HEADS- CASCADING OF D.O. 22 S. 2024 REVISED GUIDELINES ON CLASS AND WORK SUSPENSION IN SCHOOLS DURING DISASTER AND EMERGENCIES

**Approved Budget for the Contract** : Seventy Thousand Pesos & 00/100 (PhP 70,000.00)

**Specifications** : See attached Annex “B” for the Technical Specifications

**Location** : Talipan, Pagbilao, Quezon

**Delivery Term** : 15 CD upon receipt of Purchase Order

Interested suppliers are required to submit their valid and current Mayor’s permit, Income/Business Tax Return (for ABCs above PhP500k), Philgeps Registration, DTI or SEC Registration, BIR Certificate of Registration and Original Notarized Omnibus Sworn Statement, and Original Special Power of Attorney of the Owner or all members of the joint venture giving full power and authority to its officer or designated person to sign the OSS and do acts to represent the Bidder, upon submission of quotation.

Award of contract shall be made to the lowest quotation, which complies with the minimum description as stated above and other terms and conditions stated in the price quotation form.

Any interlineations, erasures or overwriting shall be valid only if there are signed or initialed by the bidder or his/her duly authorized representative/s.

DEPEDQUEZON-TM-SDS-04-025-003



Address: Sitio Fori, Brgy. Talipan, Pagbilao, Quezon  
 Trunkline #: (042) 784-0366, (042) 784-0164,  
 (042) 784-0391, (042) 784-0321



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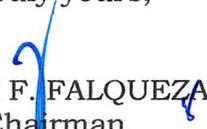
Submission of quotation and eligibility documents is on or before 10:00 a.m. of AUGUST 15, 2025 at DepED, Division of Quezon, Talipan, Pagbilao, Quezon. Please submit your quotation in a sealed envelope addressed to:

Joepi F. Falqueza  
BAC Chairman  
DepEd, Division of Quezon  
Talipan, Pagbilao, Quezon

You may also download the quotation form at [www.depedquezon.com.ph](http://www.depedquezon.com.ph).

For inquiries, you may contact us at tel. no. 042-784-0366 and look for Hilariona E. Coronado.

Very truly yours,

  
JOEPI F. FALQUEZA  
BAC Chairman

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**APPROVED BUDGET FOR THE CONTRACT**

Project Description	Item No.	Item Description	Unit	Quantity	Unit Cost (PhP)	Total Cost (PhP)
RENTAL OF LED WALL DISPLAY FOR THE CONDUCT OF CAPACITY BUILDING OF 958 SCHOOL HEADS- CASCADING OF D.O. 22 S. 2024 REVISED GUIDELINES ON CLASS AND WORK SUSPENSION IN SCHOOLS DURING DISASTER AND EMERGENCIES		RENTAL OF LED WALL DISPLAY, size 4ftx6ft for 2 days	unit	1 x 2 days	35,000.00/ day	70,000.00
AUG 28-29 2025		<b>GRAND TOTAL</b>				<b>70,000.00</b>

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(042) 784-0391, (042) 784-0321

DepEdTayoQuezon

[www.depedquezon.com.ph](http://www.depedquezon.com.ph)

[quezon@deped.gov.ph](mailto:quezon@deped.gov.ph)



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Annex "C"

**PRICE QUOTATION FORM**

Date \_\_\_\_\_

The Bids and Awards Committee  
 DepED, Division of Quezon  
 Talipan, Pagbilao, Quezon

Sir/Madam:

After having carefully read and accepted the terms and conditions in the Request for Quotation, hereunder is our quotation/s for the item/s, as follows:

Project Description	Item No.	Item Description	Unit	Quantity	Unit Cost (PhP)	Total Cost (PhP)
RENTAL OF LED WALL DISPLAY FOR THE CONDUCT OF CAPACITY BUILDING OF 958 SCHOOL HEADS- CASCADING OF D.O. 22 S. 2024 REVISED GUIDELINES ON CLASS AND WORK SUSPENSION IN SCHOOLS DURING DISASTER AND EMERGENCIES		RENTAL OF LED WALL DISPLAY 4ftx6ft for 2 days	unit	1 x 2 days		
<b>GRAND TOTAL</b>						

AUG 28-29 2025

TOTAL AMOUNT IN WORDS

\_\_\_\_\_  
 Signature Over Printed Name of Bidder

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 Trunkline #: (042) 784-0366, (042) 784-0164,  
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DepEdTayoQuezon

[www.depedquezon.com.ph](http://www.depedquezon.com.ph)

[quezon@deped.gov.ph](mailto:quezon@deped.gov.ph)



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Annex "D "

## Technical Specifications

Bidders must state here either "Comply" or any equivalent term in the column "Bidder's Statement of Compliance" against each of the individual parameters of each "Specification".

Project Description	Item No.	Item Description	Statement of Compliance
RENTAL OF LED WALL DISPLAY FOR THE CONDUCT OF CAPACITY BUILDING OF 958 SCHOOL HEADS- CASCADING OF D.O. 22 S. 2024 REVISED GUIDELINES ON CLASS AND WORK SUSPENSION IN SCHOOLS DURING DISASTER AND EMERGENCIES  AUG 28-29 2025		RENTAL OF LED WALL DISPLAY, 4ftx6ft for 2 days	

I hereby certify to comply with all the above technical specifications.

\_\_\_\_\_  
 Name of Bidder

\_\_\_\_\_  
 Signature Over Printed Name of Representative

\_\_\_\_\_  
 Date

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**CHECKLIST OF ELIGIBILITY AND TECHNICAL DOCUMENTS FOR SUBMISSION**

**Class “A” Documents**

**1. Legal Documents**

- Philgeps Registration
- Mayor’s/Business Permit
- DTI or SEC Registration
- BIR Certificate of Registration (line of business shall be relevant to the kind of goods or services to be supplied)
- Income/Business Tax Return (for ABCs above 500k)

**2. Technical Documents**

- Notarized Omnibus Sworn Statement
- Authority of the Signatory
- Statement of Compliance to Technical Specifications

**Class “B” Documents**

- JVA or the Duly Notarized Statement in accordance with Section 23.1(b) of the 2016 Revised IRR, if applicable

*Notes:*

- 1. All documents must be prepared in two (2) sets of copies, one (1) original copy and one (1) photocopy*
- 2. The proposal shall be accompanied by the aforementioned documents, otherwise, non-submission of which shall result to disqualification of proposal.*
- 3. Documents must be fastened to avoid missing of pages and must be have ear tags for easy identification*

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